



Application Fee: A \$20 non-refundable application fee is required/ per application.

Applications are good for 6 months. After 6 months, you must re-apply.

*Each person over the age of 18 years who intends to reside in the subject dwelling unit must submit a separate rental application, regardless of familial/marital status or relationship to any other applicant for tenancy.

***Criminal History:** We need to know about the criminal history of all intended occupants, including minors

*If you are financially supported by someone other than yourself or if you have poor/no credit, you will also need a co-signer to complete, sign and return a **Third Party Guarantee Form**.

***Requirements for Approval:** In order for your application to be considered for tenancy, as the applicant you must meet the following minimum requirements. If any of the following requirements are not met, a **Third Party Guarantee** will be required.

1. **Sufficient Income-** All income sources must be verifiable.
2. **Good Credit-** A credit report will be obtained for each applicant.
3. **Good Previous Rental History-** Luna Properties reserves the right to decline tenancy on the basis of our inability to contact references provided.
4. **Complete Application-INCOMPLETE applications WILL NOT be processed until we have all information.** Complete applications will be processed in the order in which they are received.

***Process Time:** Luna Properties makes every effort to process applications within 24 hours of submission; however, processing can take several days due to inability to contact previous landlords employers and other references.

*Applicants are encouraged to check on the status of an application, particularly if you have not received a response from Luna within 48 (business day) hours of submission.

*We cannot guarantee any unit you have seen to be available by the time your application is processed. Dwelling units are rented to the first approved applicant with the full security deposit paid. **A SECURITY DEPOSIT WILL NOT BE ACCEPTED UNTIL THE RENTAL APPLICATION IS APPROVED!**

*If your application is approved and your move-in date is not immediate, a security deposit and first month's rent will be collected in advance.

***Security Deposit:** Subject to the terms and conditions of your Rental Agreement, the security deposit is fully refundable within 30 days of move out, depending upon the condition of the unit, (in terms of damage and cleaning), balance of unpaid rent due and/or other unpaid financial obligations owing at the time of departure.

***PETS:** Those dwelling units that allow pets require payment of an additional SECURITY DEPOSIT.

At Luna Properties, we consider all applicants without regard to race, creed, colore, religion, sex, national origin, age, marital or veteran status, or the presence of any medical condition or handicap.



131 East Main Street
 Bozeman, MT 59715
 406.582.7490 main
 406.582.0709 fax

WHAT PROPERTY ARE YOU APPLYING FOR?

ADDRESS:

PERSONAL INFORMATION:

Name:

FIRST LAST INITIAL SOCIAL SEC#

Date of Birth: _____ Driver's License #: _____

Current Address:

STREET CITY, STATE ZIP

Phone:

HOME CELL WORK

NAMES OF ALL INTENDED ROOMMATES OR CHILDREN

Email Address:

(please circle one)

Do you Smoke:? YES NO Do you have pets? YES NO If so how many?

Breed: Age: Pet's Weight: MALE or FEMALE

EMPLOYMENT/INCOME

Please list income you wish to be considered and other sources such as Social Security, Financial Aid, Parental Support, etc.

	CURRENT JOB 1	CURRENT JOB 2
Employed by or Self Employed		
Business Address		
Business Phone #		
Name of Supervisor		
Position Held		
How Long?	Years: Months:	Years: Months:
Monthly Gross Income:	\$	\$

Other Source of Income & Amount:

AUTOMOBILE INFORMATION

MAKE/MODEL YEAR STATE/LICENSE#

MAKE/MODEL YEAR STATE/LICENSE#

CURRENT RENTAL HISTORY

Present Landlord:

NAME

PHONE #

RENTAL ADDRESS/UNIT#

RENTAL AMOUNT

DATES OF RESIDENCE

REASON FOR MOVING

Previous Landlord:

NAME

PHONE #

RENTAL ADDRESS/UNIT#

RENTAL AMOUNT

DATES OF RESIDENCE

REASON FOR MOVING

Have you ever been evicted? YES or NO If YES, Reason:

Have you declared bankruptcy in the last seven (7) years? YES or NO

Have you ever been convicted of a felony? YES or NO

If YES, Please Explain:

CREDIT REFERENCES-please list 3 credit references

Account Name (Bank, Credit Card)

Account#

Name on the Account

Account Name (Bank, Credit Card)

Account#

Name on the Account

Account Name (Bank, Credit Card)

Account#

Name on the Account

PERSONAL REFERENCES

NAME

PHONE#

RELATIONSHIP

NAME

PHONE#

RELATIONSHIP

In case of an emergency, whom should we contact? (Name, Address & Phone)

SIGNATURE

Accurate Information:

The statements above are true and correct to the best of my knowledge. Statements found to be false or misleading may result in rejection of application or termination of any future rental contract.

Authorization:

I hereby authorize Luna Properties, LLC & any staff of, agent or owner of said properties to contact any persons, corporations, employers, credit agencies, offices, groups or organizations to obtain any information & material which is deemed necessary to verify the information & statements of this application. In the event that anything contained herein is in conflict with any additional application document, this Declaration and Authorization will be controlling.

I hereby declare that I am legally able to sign a contract in the State of Montana and to be fully sensible for the terms and conditions of a rental contract.

Signature: _____ **Date:** _____

Print Name _____